

AUGUST 2023



*Rights without duties
make anarchy
Duties without rights
make slavery*

- Francis Bacon

VIGILANT

A State Bank of India Staff Union Amaravati Circle's Monthly Journal

"The People United will never be defeated"

**Regional Committee Meeting of Amalapuram Region, Rajamahendravaram Module held on
20th August 2023**



State Bank of India Staff Union Amaravati Circle Rajahmundry Module, Regional Committee Meeting was conducted at Amalapuram Region held on 20th August 2023 under the leadership of Com. Y. Ghaneswara Rao, Regional Secretary, Amalapuram Region. Our Beloved leaders Com. S. Kiran Kumar Reddy, President and Com. L. Chandra Sekhar, General Secretary attended the meeting as Chief Guest. Com. D.S. Peri Sastry, Vice President, Rajahmundry Module Presided over the meeting. Com. B. Papa Rao, DGS, Rajahmundry Module, Com. J.S. Chandra Sekhar, AGS, Com. K. Srinivasa Rao, Asst. Treasurer, Rajahmundry Module and all other Module Office Bearers attended the meeting. The meeting was begun with a prayer song by Com. N. Swathi, RACPC, Amalapuram Branch, Com. Udayasri, NTR Marg, Amalapuram Branch. More than 200 members and Local secretaries attended the meeting and discussed various issues of Overtime, Medical Bills, VVR Checking and Increment related issues. Our beloved General Secretary clarified all the doubts raised by the comrades. Vote of thanks has been conveyed by Com. L. Vijaya Babu, Razole Branch.

ROLES AND RESPONSIBILITIES OF LOCAL SECRETARY

State Bank of India Staff Union Amaravati Circle (SBISUAC), recognised by State Bank of India and registered under Trade union act is governed under bye-laws with objectives to foster a spirit of Co-operation, Comraderyship among the members of the union to secure the fair service conditions with work life balance.

- The Local unit comprises of all the members of the Union working at a Branch / RBO's/Administrative offices / Training Centre/cells run by Bank
- The affairs of the Local Unit shall be managed by a Local Committee consisting of Local Secretary, Assistant Local Secretary, Treasurer, Assistant Treasurer and one Committee Member for each 15 members or part thereof.
- An account in the name of the Unit shall be opened at the Branch when the Local unit is formed.
- The account shall be operated by the Local Secretary and Treasurer of the Unit. The Local committee may authorise other members of the Committee to operate the account in the absence of either Local Secretary or Treasurer.
- The General Body of the Unit shall ordinarily meet once in a month or as frequently as possible and necessary.
- The General Body Meeting of the Unit shall be convened by the Local secretary or in his absence, any member of the Local Committee authorised for the purpose.
- Ordinarily, a day's notice shall be given for the General Body meeting of the unit. In case of urgency, shorter notice may be given. The quorum of the General Body Meeting shall be 1/3rd of the members of the Unit.
- The General Body meeting of the Unit shall be convened by the Local Secretary within a week from date of receipt of a written requisition, signed by at least 51% of the members of the Unit, stating the specific purpose for which the Meeting is to be called for. In case, the Local secretary fails to convene the Meeting the General Secretary shall convene the Meeting or authorise any member of the Working committee to convene the Meeting within three weeks from the last date on which the Meeting should have been convened by the Local Secretary.
- All propositions / resolutions / matters moved at the General Body Meeting of the Unit shall be decided by the majority of the members present at the Meeting.
- Each member of the Unit shall have one vote only and the Chairman shall have a casting vote only.
- Any member of the Working Committee shall be eligible to participate in the deliberation of any Local Committee or General Body Meeting of any Unit, falling within his area of operation. However, such a member shall be eligible to vote only if he is a member of the Local Committee or Local unit.

- The Local units may retain 1/4th of the Monthly Subscriptions collected for meeting expenses of the Units and remit 3/4ths of the Subscriptions to the Head Quarters of the Union.
- The Local Committee shall forward all the applications for membership from the Unit to the General Secretary of the Union and shall be responsible for collecting Subscriptions / Donations from the members of the Unit at monthly intervals through online / DD in favour of Union with a list of subscribers and donors.
- The delegates to the General Body of the Union are decided by the members of the Local Committee of the Unit.
- The Local committee at Branch Centres shall look for the interests of the members of their Branch and shall have the power to deal in any manner and to take necessary action in the matters affecting its members and make representations to the Branch Manager. They shall be responsible for keeping the Working Committee of the Union in touch with the state of affairs in their Branches and matters adversely affecting any member or members of their Branches.
- The Local secretary of the unit has a multifaceted role.

Representation: Act as the Primary representative of all union members in the unit, ensuring their interests addressing their needs and concerns.

Guidelines Adherence: Follow the guidelines set by the union while representing the comrades in the unit.

Communication: Maintain a step-by-step communication channel with Regional Secretary, Assistant General Secretary, and Deputy General Secretary, reporting developments and seeking guidance as necessary. Facilitate communication between union leadership and members, ensuring that important information is relayed effectively.

Representation at Higher levels: Represent the unit at the Genera Body of the union if chosen by members and when needed, communicate directly with the General Secretary.

Unit Meetings: Conduct regular unit meeting to discuss relevant issues, updates, and gather input from the members. Please inform Branch Manager before conducting the meeting through a letter addressed to the Branch Manager.

Member Support: Provide support and guidance to union members, addressing their queries and issues related to their roles within the branch.

Negotiations: Participate in negotiations with management on behalf of award staff, advocating fair working conditions, benefits and resolving disputes.

Policy Adherence: Ensure the union members in the clerical and subordinate staff adhere to union policies and guidelines.

Unity Building: Foster and secure unity among clerical and subordinate staff within the unit, promoting a collaborative and supportive working environment.

Conflict Resolution: Address conflicts or disputes among union members, working towards resolutions and align with the interests of the Award staff.

Advocacy: Advocate for the rights and interests of Award staff within the broader context of the union's goals and objectives.

Record-keeping: Maintain accurate records of union activities, membership, and communications for reference and transparency.

Deductions / Subscriptions: Ensure timely deduction and subscriptions are made from member's accounts every month, in line with union policies.

Team support: Support teamwork within the branch to achieve targets, ensuring alignment with circular instructions from the Bank and guidelines from the union.

Circular Adherence: Adhere to circular instructions via standard operating procedures, master circulars, and Bank precautionary measures, ensuring that union members at the branch respect prescribed rules and guidelines. Also observe the steps involved with numerous processes in the bank operations, such as handling of keys, cash replenishment at ATM, working at late hours, customer contacts, gold appraisal, bank security arrangements, VVR checks, cash handling procedures, reliability, branch leave planning, etc.

Whistle-blower Advocacy: Encourage all union members to act as whistleblowers, enhancing awareness and vigilance to prevent fraud in the branch. Also, notify the relevant Regional Secretary / Assistant General Secretary / Deputy General Secretary as quickly as possible so that they can take appropriate action.

Safe & Assistance: Attending comrade's home happenings alongside all members of the unit, as well as assisting the member when he confronts unanticipated occurrences, health difficulties, or unexpected events, expressing an interest in their welfare.

Prompt attention : Take up all HRMS issues of the members in the unit with Regional Secretary / Assistant General Secretary / Deputy General Secretary promptly (like sanctioning of increment, stagnation increment, FPP, PQP, Career path or any other allowances)

Outsourcing employee: Ensure the outsourcing employee's are not working beyond the working hours / beyond their agreed duties. Please ensure the proper and timely payment of wages to outsourcing employees.

These duties emphasize the Local secretary role in fostering collaboration, adhering to bank policies, and promoting a culture of vigilance to safeguard against fraudulent activities.

ASTONISHING FACTS

- If you were to write out every number, you wouldn't use letter "B" until you reach One Billion
- Mango word was originated from Portuguese
- The city with the most single men per capita is California
- The sentence, "The quick Brown fox jumps over the lazy dog" uses every letter in English Language
- Arctic comes from the Greek word "arktikos" which means bear
- Clouds look White because they reflect Sunlight above them
- Trees weren't always Biodegradable
- At South Pole there is no Sunshine for 182 days every year
- Baby whale calves are about 23 Ft long and weigh about 3000 Kg
- Most office Mugs contain 20% Fecal Bacteria

Quiz Time

1. **Amrit Kalash** Deposit (Term Deposit) in SBI Term is for how many days?
2. Full form of RBL Bank?
3. India's first indigenous aircraft carrier?
4. Kodaikanal is situated in which Hill ranges in Tamilnadu?
5. Which Hill in eastern Ghats is dedicated to Lord Parashuram?
6. Father of White Revolution?
7. Guess the company using the logo.
8. Which National Highway connects URI in J&K with Leh in Ladakh?
9. Kalariyapattu, one of the oldest Martial arts of India is originated in which State?
10. Which is the largest object in the asteroid belt of our Solar System?

July'23 QUIZ TIME ANSWERS

1. A B Shetty
2. Sebastian Vettel
3. VishnuVardhana
4. GV Mavalankar
5. Bank of Baroda
6. Vishakhapatnam
7. Dainik Bhaskar in Hindi
8. Adani Group
9. John Mathai
10. Kerala

AUG'23 Puzzle

		3		7		1		
			9					
			6		2		5	4
				5				6
		4		8			3	
5		9		6			2	7
6	2							
7	4		8			5		
	9			4				

July' 23 Puzzle Solution

1	9	5	2	3	4	8	6	7
3	7	8	9	6	5	1	2	4
6	4	2	8	7	1	5	3	9
5	2	4	3	9	7	6	1	8
7	3	1	4	8	6	9	5	2
9	8	6	5	1	2	4	7	3
2	1	9	7	5	8	3	4	6
8	5	7	6	4	3	2	9	1
4	6	3	1	2	9	7	8	5